

https://www.bcbid.gov.bc.ca/page.aspx/en/bpm/process_manage_extranet/220442

RfX General Information

Opportunity Type

Negotiated Request for Proposal (BPS)

Opportunity Description

Website Content Management System & Development

Opportunity ID

220442

Status

Open

Issued by

District of Houston

Main Commodity

Content management process as a service

Lot #Lot refers to a stage in an RfX.

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Amendment #

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Issue Date

2025-10-06 10:29:19 AM

Closing Date and Time

2025-11-07 4:00:00 PM

Delivery of Submissions

Submissions must be submitted using one of the following delivery methods:

Email: corporate@houston.ca

Hardcopy:

Karen Hogstead, Director of Corporate Services. District of Houston 3367 – 12th Street, PO Box 370
Houston, BC V0J 1Z0

Summary Details

The District of Houston is seeking a qualified vendor to design, develop, and implement a modern, accessible, and user-friendly municipal website and investment portal. The new website will serve as

a digital front door for residents, businesses, and visitors, while positioning Houston as a serious and investment-ready community. The project must be developed within a WordPress environment and support flexible, custom-built modules to ensure long-term scalability and ease of content management by staff. The contract to be negotiated with the successful proponent will consist of two phases: website development and website maintenance. The Website Development phase must be completed on or before August 1, 2026 ("the handover date"). The Website Maintenance phase will consist of technical support and website maintenance services to be provided for a term beginning on the handover date and ending on December 31, 2029, with an option to renew for an additional term of two-years which may be exercised at the District's sole discretion. The maximum budget for the Website Development Phase is \$50,000 all inclusive and should be completed by August 1, 2026. The price for work conducted as part of the Website Maintenance Phase will be subject to negotiation.